

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
April 8, 2024**

School Board President Jay Hallaway called the meeting to order at 7:22 pm at the Alcester-Hudson High School conference room with the following school board members present: Jay Hallaway, Jessy Paulson, Dawn Butzer, Justin Teunissen, and Jen Wennblom. Absent were Amanda Beeler & Travis Stene. Also present were Tim Rhead, Jans Van Engen, Natalie Stene and Mitchell Johnson.

A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA

B. PLEDGE OF ALLEGIANCE

C. PUBLIC INPUT

D. ADDITIONS TO THE AGENDA

1. A motion was made by Jessy Paulson and seconded by Justin Teunissen to approve the agenda with the addition #7 approve updated policy GCDB: Criminal Background Checks. All voted aye. Motion carried.

E. RECOGNITION OF VISITORS

F. GOOD NEWS ITEMS the play performance of 'Clue on Stage' was well received

G. CONSENT AGENDA

1. A motion was made by Dawn Butzer and seconded by Jen Wennblom to approve the March 11, 2024 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2023-2024 budget, and to approve and the following District reports. All voted aye. Motion carried.

Business Managers Report--General Fund, March Beginning Balance \$561,975.59, Receipts Local \$61,543.08 County \$2,061.73 State \$117,213 Federal \$21,112 Surplus Sale \$400, Expenditures - \$286,461.28 March Ending Balance \$477,844.12 **Activity Fund** March Beginning Balance \$15,359.33, Receipts Local \$3,412.34, Expenditures -\$191.39 March Ending Balance \$18,580.28 **Capital Outlay Fund**, March Beginning Balance \$2,160,090.84 Receipts Local \$66,755.85 Expenditures -\$5,198.41 March Ending Balance \$2,221,648.28 **Special Education Fund**, March Beginning Balance \$58,881.42 Receipts Local \$28,479.95 Expenditures -\$60,841.72 March Ending Balance \$26,519.65. **Bond Redemption Fund**, March Beginning Balance \$111,459.48 Receipts Local \$35,361.61, March Ending Balance \$146,821.09 **Trust and Agency Fund** March Beginning Balance \$107,655.79, Receipts Local \$49,492.10, Expenditures -\$50,393.58, March Ending Balance \$106,754.31 **Lunch Fund Report**— March Beginning Balance \$53,914.19 Receipts Local \$8,946.98 Federal \$7,870.06 Expenditures - \$20,290.42 March Ending Balance \$50,440.81 **Drivers Education Fund**- March Beginning Balance \$12,417.68 Receipts Local \$1,125 March Ending Balance \$13,542.68

Claims: ALCESTER QUICK STOP FUEL \$593.29, ALCESTER-HUDSON SCHOOL AGENCY ACCOUNTS IMPREST \$2,704.37, ALLIANCE COMMUNICATIONS PHONE RENTAL/WIFI \$939.00, AMAZON CAPITAL SERVICES SUPPLIES \$1,761.95, APPEARA LINENS \$70.00, APPLE INC. iPad replacements \$2,395.00, BMO HARRIS CREDIT CARD CHARGES \$3,549.20, BOMGAARS BUS SUPPLIES \$58.90, BROADWAY LICENSING LLC PLAYRIGHT \$905.00, BUSCH, LYNETTE TRANSPORTATION TO AIRPORT \$40.39, CDW GOVERNMENT INC supplies

\$486.22, CENEX FLEET FUELING FUEL \$3,465.25, CENTURY BUSINESS PRODUCTS SUPPLIES \$59.67, CHILD & ADULT NUTRITION SERVICES - DOE COMMODITIES \$816.62, CITY OF ALCESTER UTILITIES \$2,663.33, COLE PAPER COMPANY LINDHAUS ACTIVA VACUUM \$1,076.26, CORY, LEWIS PRE-SCHOOL BUS REPAIR \$305.75, CULLIGAN WATER CONDITIONING SOFTWARE CONTRACT \$35.00, DUST-TEX SERVICE, INC. SUPPLIES \$322.20, EARTHGRAINS COMPANY, THE BREAD \$177.95, EASTSIDE JERSEY DAIRY MILK \$940.28, EMC INSURANCE COMPANY LIABILITY INSURANCE \$8,245.34, G & N LLC BUS DRIVER SAFETY TRAINING \$50.00, HARRIS, AMBER CPR TRAINING \$225.00, HAUFF MID-AMERICA SPORTS, INC. TRACK SUPPLIES \$2,857.79, INGRAM high school books \$675.08, ISTATE TRUCK CENTER BUS 18 REPAIR \$12,682.72, J.W. PEPPER & SON INC., MUSIC \$64.20, KINGMA, KARI PLAY SUPPLIES \$39.58, KVALE, JOSEPH PLAY SUPPLIES \$213.60, LOREN FISCHER DISPOSAL DUMPSTER RENTAL \$202.00, MIDAMERICAN ENERGY COMPANY UTILITIES \$3,105.96, MULLER AUTO PARTS VEHICLE BULB \$21.99, NAPA AUTO PARTS OF CANTON FUEL ADDITIVE \$74.23, NEW CENTURY PRESS LEGALS \$353.40, PERFORMANCE FOODSERVICE FOOD \$4,085.55, PETE'S PRODUCE SUPPLIES \$61.07, POSTMASTER BOX RENTAL \$432.00, SASD TREASURER MEMBERSHIP DUES \$1,080.00, SCHROEDER, HAILEY 1003 GRANT TRAVEL BAG \$44.00, SOUTHEAST AREA COOPERATIVE SERVICES \$8,648.21, SOUTHEASTERN ELECTRIC COOP UTILITIES \$4,301.44, SPRING CREEK FARMS INC. BUS BARN RENT \$714.82, STERLING COMPUTERS CORP LAPTOPS \$29,050.00, TIME MANAGEMENT SYSTEMS TIMEKEEPING SOFTWARE \$112.20, TOTAL STOP FOOD STORE SUPPLIES \$220.72, US FOODS FOOD \$1,123.26, WEX HEALTH INC. HSA ADMIN FEE \$72.00, XTREME FIRE PROTECTION, LLC ANNUAL SPRINKLER INSPECTION \$200.00 TOTAL \$102,321.79

Imprest: Region I Music Contest Band and Chorus Region \$262.00, Vance Peterson Memorial Clinic Coaching Clinic \$270.00, Sportsman's ASP Field Trip \$100.00, Hailey Schroeder Per Diem for Conference \$308.00, Lynette Busch Per Diem for Conference \$308.00, Beresford School District Softball Tournament Fee \$450.00, SD DCI Background Checks \$86.50, Nick Fickbohm Sand for jumping pits \$769.87, VHS Booster Club Track Meet Entry Fee \$150.00 Total \$2,704.37

Payroll & Benefits: Instruction General Fund \$132,491.50, Instruction Special Ed Fund \$53,987.08, Instruction Title/REAP/ASP \$12,974.00, Support Services \$71,507.82, Extra Curricular \$8,021.90, Food Service/Drivers Ed \$12,605.79. Total \$291,588.09.

H. OLD BUSINESS.

1. No old business

I. NEW BUSINESS.

1. A motion was made by Justin Teunissen and seconded by Jen Wennblom to approve the following work agreements. Natalie Moore Summer help \$15.00/hour not to exceed 400 hours, Olivia Moore Summer help \$15.00/hour not to exceed 400 hours, Lynette Busch Project Skills \$22.50/hour not to exceed 20 hours, Bart Vermulm PT Bus Driver. All voted aye. Motion carried.

2. A motion was made by Dawn Butzer and seconded by Jessy Paulson to approve the following new hires for the 2024-2025 school year. Elizabeth Parks - Special Education Teacher, Cassandra Garness - Elementary Administrative Assistant. All voted aye. Motion carried.

3. A motion was made by Dawn Butzer and seconded by Justin Teunissen to dispose of laptop computers by donating them to graduating Seniors. All voted aye. Motion carried.

4. A motion was made by Justin Teunissen and seconded by Jen Wennblom to approve agreement between Alcester-Hudson School District and the SDHSAA. All voted aye. Motion carried.

5. A motion was made by Jessy Paulson and seconded by Justin Tuenissen to approve agreement between Alcester-Hudson School District and Western Iowa Tech. All voted aye. Motion carried.

6. A motion was made by Dawn Butzer and seconded by Jen Wennblom to approve Wellmark Blue Cross Blue Sheild for employee health insurance. All voted aye. Motion carried.

7. A motion was made by Justin Teunissen and seconded by Jessy Paulson to approve the following policies. All voted aye. Motion carried.

- a. Policy JEC: SCHOOL ADMISSIONS
- b. Policy JFC: STUDENT CONDUCT
- c. High School Student Handbook
- d. Elementary Student Handbook
- e. Alcester-Hudson Travel Policy
- f. Policy GCDB: Criminal Background Checks

J. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT

Superintendent's Report – discussed meeting with Bereford School representatives about BAH sports expansion. Old high school is in need of some final cosmetic and electrical work. Employee recognition is May 1st at Waddy's. Principal's Report – Prom this weekend, spring sports are in full swing.

K. EXECUTIVE SESSION.

1. A motion was made by Justin Teunissen and seconded by Jessy Paulson to go into executive session for the purpose of SDCL 1-25-2(4) preparing for contract negotiations or negotiating with employees or employee representatives. In executive session at 7:51 pm. Out of executive session at 8:50 pm.

NEW BUSINESS.

8. A motion was made by Jusin Teunissen and seconded by Dawn Butzer to adopt the 2024-2025 AHEA/Board Negotiated Agreement. All voted Aye, Motion carried.

9. A motion was made by Jessy Paulson and seconded by Jen Wennblom to approve the classified staff salary and health insurance proposal for the 2024-2025 school year.

10. A motion was made by Dawn Butzer and seconded by Justin Teunissen to offer teaching contracts for the 2024-2025 school year per negotiated agreement to the following people: Creighton Allen, Kayla Anderson, Robyn Axtell, Nola Conner, Lynette Busch, Brittany Christensen, Shana Doering, Kelli Erickson, Lexy Foss, Daniele Geis, James Greene, Sarah Gates, Brian Haak, Shannon Hames, Amber Harris, Molly Homandberg, Mitch Johnson, Tiffany Johnson, MaryEllen Kennedy, Joseph Kvale, Linda Merrick, Joe Miller, Tyleen Nygard, Elizabeth Parks, Brigita Rasmussen, Jamie Ronquillo, Hailey Schroeder, Joel Schroeder, Rebecca Solberg, Aranda Stai, Hannah Swanson, Hillary Terpstra. All voted aye. Motion carried.

11. A motion was made by Jen Wennblom and seconded by Jessy Paulson to offer employment agreements to the following support staff for the 2024-2025 school year per negotiated agreement: Kristin Haisch, Cassandra Garness, Neal Barnes, Michael Manning, Seth Cotton, Kathy Behnke, Tamara Lewis, Danyel Schouten, Katie Anderson, Samantha Tinklepaugh, Mary Beth Lundberg, Terri Nygard, Sandra Saugstad, Amanda Wielenga, Renee Swets, Ashley Oberg, Melanie Dumas, Pat Bunkoske, Alison VanMuyden, Jenna Klarenbeek, Erica Dreckman, Randy Walth, Vicky Ahart, Phil Serck, Dean Moller, Kevin Pies, Nathan Johnson, Grant Johnson, Nathan Solberg, Clay Clark, Steve Johannsen, Scott Conner, Warren Wilkens, Bart VerMulm and Chad Nelson. All voted aye. Motion carried.

12. A motion was made by Jessy Paulson and seconded by Justin Tuenissen to offer administrative contracts to Natalie Stene, Jason Van Engen and Tim Rhead. All voted aye. Motion carried.

L. ADJOURNMENT. A motion was made by Justin Teunissen and seconded by Dawn Butzer to adjourn the regularly scheduled April 8, 2024 Board of Education meeting at 8:53 pm. All voted aye. Motion carried. The next regular school board meeting will be Monday, May 13, 2024, at 7:20pm at the Alcester-Hudson High School conference room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager